



LOST and FOUND PET PROCESS

1735 Monad
Billings, MT 59102
294-PETS (7387)
www.yvas.org

Mon, Tues, Thurs, Fri: 12 – 7 pm
Sat: 12 – 5 pm
Sun: 12 – 5 pm
Wed: CLOSED

Step #1 Check in with Yellowstone Valley Animal Shelter staff at the front desk

- If you have **LOST** your pet, the staff member will direct you to appropriate stray animal kennels
- If you have **FOUND** a pet, the staff will ask what you choose to do with the pet.
 - You may choose to keep the pet with you while continuing to search for the pet's owners. You will fill out a FOUND ANIMAL REPORT and allow us to give your name and phone number to anyone who we think may be the owner of the pet.
 - The staff member will scan the pet for a microchip and take a picture of the pet to post with the Found Animal Report.
 - You may leave the pet with us, so that we may house it at YVAS
- Ask the staff member to look through lost and found pet reports from the public

Step #2 If your animal is not in the YVAS kennels and we do not have a found report:

- Ask an YVAS employee for a lost animal report sheet, complete, and return to front desk staff to place in our found/lost notebook. We hold these reports for four (4) weeks.
(Please contact YVAS if you find your animal, so we can remove it from our log.)
- Continue to check back with YVAS for your lost animal at least every other day.
(Although you have filed a lost report with YVAS, it is still your responsibility to continue to check with us. Your description of your animal and what we see may differ.)
 - ❖ YVAS Lost/Found Pet Hotline **406-294-7387 option #3**
 - ❖ YVAS Website Stray Animals **www.yvas.org**
 - ❖ Direct office phone number **406-294-7387**
 - ❖ Lost Cat E-mail **megan.lutke@yvas.org (please include your name)**
 - ❖ Lost Dog E-mail **katie.laddusaw@yvas.org (please include your name)**

Step #3 Things you can do to find your animal or the animal's owner:

- **Travel door to door** in surrounding 4 block area with a flyer
- For cats it is helpful to put their used litterbox outside
- **Post fliers** in surrounding public areas and on corner posts/poles
- **Contact veterinarians** supplying all information and a picture if possible
- Place a lost/found ad in **The Billings Gazette -- 657-1200** (runs free for three days)
- Place a lost/found ad in **The Thrifty Nickel -- 652-4740**
- Read lost and found ads in all local or county newspapers or flyers
- Post an ad on **www.yvlostpets.com** and review the lost/found page
(This is a community website not affiliated with YVAS.)
- Post ads on Craigslist under the Community section in "lost+found" and/or "pet" sections
- **Post ads on Facebook** pages such as "**Lost/Found Pets of Billings MT**"

Step #4 Other Organizations in Billings to contact:

- *Billings Animal Rescue Kare (B.A.R.K.)* 406-694-1107
 - 4017 1st Ave. S., Billings, MT 59101
- *Help for Homeless Pets (H.H.P.)* 406-896-1700
 - 2910 Hannon Rd., Billings, MT 59101
- *Yellowstone County Animal Control* 406-256-2958
 - If you live in or near the county
- *Laurel Police Department* 406-628-8737
 - If you live in or near Laurel
- *Rimrock Humane Society* 406-323-3687
 - Roundup, MT

**Lost animals have shown up as much as five months after first reported to YVAS,
so continue to search for your animal.**